

Membership Application 1st April 2022 – 31st March 2023

This year is the first year of our new website <u>www.audlemtennis.net</u> and it's associated online court booking system. Most clubs are moving onto the LTA ClubSpark system, which has numerous benefits to both club and members.

Therefore, we are asking you to please create an LTA login if you don't already have one. The process isn't difficult or long! There is a help document to guide you through it and it is free for basic club use.

You will need this login to book and use our courts. If you do not have access to the internet or do not have an email address, then please call one of the booking team numbers listed below.

The booking guide on the next few pages takes you through the whole process step-by-step

| Gavin Wells | 07712 044966 | Tessa Duncan | 07786 244694 |
|-------------|--------------|--------------|--------------|
| Tim Harper | 01270 812115 | Nic Goodwin | 07805 551151 |



Court Booking Tutorial

- The booking system is new to most of us and the feedback from other clubs using it is very favourable. It looks a long process, but it is quite straightforward and only takes a few minutes.
- Why change?...We are an expanding club and are now providing coaching to juniors, beginners and more advanced players. The courts will therefore be in use far more than previously.
- The booking system, which can easily be accessed on computers and smartphones, will allow members to see when courts are free and prevent double bookings or wasted journeys to the club.
- The starting point is creating an LTA login There are a number of options free/paid but the ADVANTAGE PLAY for adults is the one we'd recommend (it's free and any club matches you play in get tracked and ranked!)
- Click on the link https://www.lta.org.uk/advantage/
- Click JOIN NOW
- Enter your name, date of birth and email: then create an easy to remember username and strong password
- Decide if you to receive LTA emails (such as Wimbledon ballots) then if you want partner emails (equipment offers etc.).
- Click JOIN NOW
- They will then send a verification email to complete the process
- If you previously had a ClubSpark login this will be migrated to an LTA one when you try to login (<u>https://youtu.be/evRnExTq8S0</u>)



Court Booking Tutorial

• Your LTA login now gives you direct access to the court booking system on our website:

https://www.audlemtennis.net/booking.html

• This link takes you our new booking page

| Audlem Tennis Club | | | n Coaching Events & | Leagues News C |
|--|--|---------|--------------------------------|----------------|
| Booking | | | | |
| | | | | <u>_</u> |
| Please select a court and a tim Thursday 31st March | re when you would like to play. | | | YAC |
| 09:00 | Court I Full, Outdoor, Floodlis, Hard | Ful, O. | Coerte Adres, Flaodia, Hard | 09:00 |
| 10:00 | | | | 10:00 |
| | | | | |
| 11:00 | | | | 11:00 |
| 12:00 | | | | 12:00 |
| | / | | | |

- Here you can choose today or a date from the calendar then click on the time and court you want
- Currently we are only allowing bookings 7 days in advance



Court Booking Tutorial

• Select the date, time and court that you want

| Plesse select a court and a time when you would like to play. | | | | | |
|---|--|---|-------|--|--|
| Wednesday 6th | April | 🟥 < та | DAY > | | |
| | Court I Full, Outdoor, Floodlit, Mard | Court 2 Full, Outdoor, Floodit, Hand | | | |
| 09:00 | | | 09:00 | | |
| 10:00 | | | 10:00 | | |
| 11:00 | Court 1 Wednesday 6th April 2022, 10:00 to 11:00 For 1hr 0 minutes | booking × | 11:00 | | |
| 12:00 | 11:00 | Discard Continue booking | 12:00 | | |

- Select the length of booking from the drop-down menu and press Confirm Booking
- The screen will then show confirmation and you will receive an email – so it is important that you have added an email address to your membership form.

| : | looking | |
|---|-----------------------------|------------------------------|
| C | Court 1 | |
| 0 | 16 April 2022 10:00 - 11:00 | |
| M | lain contact | Contact email address |
| G | Gavin Wells (Guest) | Gavin@swallowbarn.or |
| P | articipants | |
| G | Gavin Wells (Guest) | |



Court Booking Tutorial

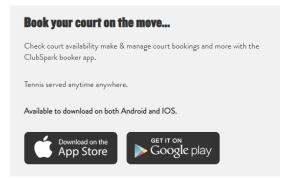
• You can then view your bookings and if necessary, cancel or book another court (members are currently limited to 3 bookings per week)

| Audlem Tennis Club | | | | |
|--------------------|---------------------------------------|---------------|---------|--------|
| | | | | |
| | Your bookings | | | |
| Your account | Your upcoming bookings at Audlem Tenn | is Club. | | |
| A Your profile | Date | Time | Court | |
| Your bookings | 06/04/2022 | 10:00 - 11:00 | Court 1 | Cancel |
| Your courses | | | | |
| \Box Sign out | Check availability online | | | |

 There is a useful video guide that covers these and other points in more detail

https://sportlabs.Zendesk.com/hc/en-us/articles/ 202250669-Booking-A-Court

• The ClubSpark booker app is available for Android and IOS



- Regular groups can ask to have a repeat booking made for them by one of the booking team
- The process is new to all of us, so any constructive feedback is welcome